



EUROPE
BUSINESS
CONSULTING

Service Agreement / Engagement Letter

Subject: Service Agreement for _____

Client:

Consultant: Bridge It Europe

Date:

Dear [Client Name],

This document confirms the terms under which Bridge It Europe will provide consulting services:

1. Description of Services

[List the deliverables and scope – e.g., ESG Reporting, Strategy Development, etc.]

2. Timeline

Start Date: [Date]

Estimated Completion / Review Period: *[Date or Ongoing]*

3. Fees & Billing

- **Monthly Fee:** €[Amount]
- **Billing:** [Advance / 30 days post-invoice]
- **Payment Method:** [Bank Transfer / Stripe / PayPal]

4. Responsibilities

Both parties commit to collaborative communication and timely information sharing. Any delays due to client-side bottlenecks may affect project timelines.

5. Confidentiality

All project information will be treated as confidential unless otherwise agreed.

6. Signatures

Client Representative: _____

Date: _____

Bridge It Europe Representative: _____

Date: _____