

Information obligation in accordance with Art. 13 and 14 GDPR

Notes on data protection

Information for the data subject on the collection of personal data as a customer, prospective customer, service provider or supplier.

Controller:

The controller responsible for processing your personal data is:

SM Calvörde Sondermaschinenbau GmbH & Co. KG

Am Grieps 2

39359 Calvörde

Tel.: +49 39051 / 90-0

Fax: +49 39051 / 90117

E-mail: info@smcalvoerde.de

Legal representatives:

Mr Rüdiger Behrens, Mr Stefan Vorsprach, Mr Markus Wunsch

Data protection officer:

CL Datenschutz GmbH

Christian Leuschner

Steinfeldstr. 2a

39179 Barleben

E-mail: datenschutz@smcalvoerde.de

Tel.: +49 (0) 39203 / 64 96 68

Mobile: +49 (0)160 / 979 872 43

Any data subject can contact our data protection officer directly at any time with any questions or suggestions regarding data protection.

Information on processing activities:

Purposes of processing activities:

We process your data, some of which may also be personal data, for the purpose of initiating, executing and processing contractual relationships, for preparing offers and issuing invoices, as well as for establishing contact and providing information as part of customer care. In individual cases, we carry out credit checks before concluding contracts.

Legal basis for the processing activity:

The processing is necessary for the performance of a contract or pre-contractual measure in accordance with Article 6 (1) (b) of the GDPR or to safeguard our legitimate interests in accordance with Article 6 (1) (f) of the GDPR and there are no overriding interests or fundamental rights and freedoms of the data subject.

Categories of personal data:

Contact details – contact details of the customer/supplier and of the employee who is in contact with the customer/supplier (name, address, telephone, fax, email, position, company)

Contract data – contract data (address, contact details, contract contents, photos, building specifications, plans and drawings, service descriptions)

Categories of recipients:

Internal recipients include calculation, contract management, accounting and commercial employees. Furthermore, we use external service providers and subcontractors to fulfil our tasks, such as IT

service providers, design offices or logistics companies, and transmit data to authorities or courts within the scope of legal obligations.

Source of personal data:

We obtain your personal data from the following sources:

Direct survey: The data was collected directly from the data subject
(e.g. through: online contact form, interview, questionnaire, email, contract)

Third-party survey: – Tender portals, public tenders

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Data transfer to a third country:

There is no planned transfer to third countries.

Additional information requirements:

Storage period for personal data:

The storage is based on the legal requirements, in particular § 147 AO (10 years) and § 257 HGB (6 years). Personal data will be deleted as soon as its purpose has ceased to apply and there is no obligation to store it.

Rights of the data subject:

As a natural person, you have the right to information (pursuant to Art. 15 GDPR) from the controller about the personal data concerning you, as well as the right to rectification (Art. 16 GDPR), erasure (Art. 17 GDPR) and restriction of processing (Art. 18 (1) GDPR). Furthermore, you have the right to object to the processing (Art. 21 GDPR) and the right to data portability (Art. 20 GDPR).

If you wish to exercise your rights, please contact our head office.

Right of appeal:

You have the right to appeal to the relevant supervisory authority.

Obligation to provide personal data:

The provision of personal data about the data subject is partly required by law or contract or is necessary for the conclusion of a contract or for customer care and communication. The data subject is then obliged to provide the personal data.

If the data is not provided, the consequence would be that no contractual relationship can be established or communication is not possible.

Automated decision-making:

There is no automated decision-making or profiling.

Further information:

Date: 20 January 2025

SM Calvörde Sondermaschinenbau GmbH & Co. KG

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You can request further information about the processing of your personal data from our data protection officer or view it at our premises.