

Information for the data subjects (applicants)

Controller:

The controller responsible for the processing of your personal data is:

SM Calvörde Sondermaschinenbau GmbH & Co. KG

Am Grieps 2
39359 Calvörde

Tel.: +49 (0) 39051 / 90-0
Fax: +49 (0) 39051 / 90117
E-Mail: info@smcalvoerde.de

Legal representatives:

Mr Rüdiger Behrens, Mr Stefan Vorsprach, Mr Markus Wunsch

Data protection officer:

CL Datenschutz GmbH

Christian Leuschner
Steinfeldstr. 2a
39179 Barleben

Tel.: +49 (0) 39203 / 64 96 68
Mobile: +49 (0) 160 / 979 872 43
E-Mail: datenschutz@smcalvoerde.de

Any data subject can contact our data protection officer directly at any time with any questions or suggestions regarding data protection.

Information on the processing activity:

Purpose of the processing activity:

Selection of suitable applicants to fill an open position.

Legal basis for the processing activity:

The processing is necessary for the initiation of the employment relationship in accordance with § 26 para. 1p. 1 BDSG.

(Any storage or disclosure to third parties beyond the current application process requires consent in accordance with Art. 6 (1) (a) GDPR, which fulfils the requirements for consent in accordance with Art. 7 (1-4) GDPR).

Categories of personal data:

Contact details – name, telephone, fax, email, address

Applicant data – personal details, contact details, CV, photo, references, assessments, certificates, health certificate

Categories of recipients:

Internal (HR department, line managers, management)

Source of personal data:

We have obtained your personal data from the following sources:

Direct survey – the data was collected directly from the data subject

(by sending in the application documents)

Third-party collection – transmission of applicant data by the employment office

– job portals

Data transfer to a third country:

There is no planned transfer to third countries.

Additional information requirements:

Storage period for personal data:

6 months (application) (deletion after 6 months (unless consent for longer storage has been given). Retention period of 2 months in accordance with § 21 (5) AGG plus reasonable processing time.)

Rights of the data subject:

You have the right to request information (pursuant to Art. 15 GDPR) from the controller about the personal data concerning you, as well as the right to request the rectification (Art. 16 GDPR), erasure (Art. 17 GDPR) and restriction of processing (Art. 18 (1) GDPR) of this data. Furthermore, you have the right to object to the processing (Art. 21 GDPR) and the right to data portability (Art. 20 GDPR).

If you wish to exercise your rights, please contact the above e-mail address.

Right of appeal:

You have the right to appeal to the relevant supervisory authority.

Obligation to provide personal data:

The data subject is obliged to provide the personal data.

Consequences of not providing the data:

No employment possible.

Automated decision-making:

There is no automated decision-making or profiling.

Further information:

You can request further information about the processing of your personal data from our head office or view it at our premises.