

1. Terms of Use

Important Note: These Terms of Use govern the general use of our website. By browsing this site, you agree to these terms.

1. Website Content and Intellectual Property

- All content on this website—including text, logos, schedules, branding, and images—is the property of Summerfields Nursery and is protected by UK and international copyright laws.
- You may download or print pages from this website for your own personal, non-commercial use (such as printing a nursery term-date calendar or a registration form).
- Under no circumstances may you copy, download, or share images of children or staff from this website for personal or social media use without our explicit written permission.

2. Accuracy of Information

- While we strive to ensure all information on this site is accurate and up to date (including fees, policies, and term dates), details are subject to change. For official enrollment numbers, current funding availability, or critical updates, please verify directly with the nursery manager.

3. External Links

- Our website may provide links to external websites, such as Ofsted reports, local authority childcare hubs, or educational resources. We do not control or accept responsibility for the content, privacy policies, or safety of these external sites.

4. Governing Law

- These terms are governed by and construed in accordance with the laws of England and Wales.

2. Privacy Policy

Our Commitment: We take the privacy and safeguarding of our families and their children very seriously. This policy outlines how we handle personal data in strict compliance with the **UK GDPR** and the **Data Protection Act 2018**.

1. Who We Are (Data Controller)

Summerfields Nursery acts as the "Data Controller" for any personal information you provide to us through this website. If you have any questions about how your data is managed, please contact the nursery manager.

2. Information We Collect and Our Legal Basis

We only collect personal information that you voluntarily provide via our contact forms, prospectus requests, or waiting list applications.

Under the UK GDPR, our lawful bases for processing this data are **Consent** (when you voluntarily submit a form) and **Legitimate Interests** (to respond to your inquiries and manage prospective admissions). This information may include:

- **Parent/Guardian Details:** Name, email address, phone number, and home address.
- **Child's Details:** Name and date of birth (provided voluntarily to check spaces for specific age groups).

3. How We Use Your Information

We use the data collected through the website strictly to:

- Respond to your inquiries regarding spaces and bookings.
- Send you a prospectus or schedule a nursery viewing.
- Manage our waiting and admissions lists.

We will never sell, rent, or share your personal data with third parties for marketing purposes. We only share data if legally required to do so, such as fulfilling safeguarding duties or mandatory reporting to local authorities or Ofsted.

4. Children's Privacy and Media Consent

- **Data Minimisation:** We never collect detailed medical, dietary, or developmental data about a child through our public website forms. Detailed onboarding forms are handled securely offline or via an approved, encrypted parent portal.
- **Photography and Imagery:** We only publish photographs or videos of children on our website if we have received explicit, signed written consent from a parent or legal guardian. This consent is managed separately from the website and can be withdrawn at any time. If you wish for a specific image of your child to be removed from our site, please notify us and we will take it down immediately.

5. Data Retention and Security

- We store website inquiry data securely and only retain it for as long as necessary to handle your inquiry or manage the admissions process. If your child does not join the nursery, your website inquiry data will be securely deleted after 12 months.
- We use secure hosting protocols (HTTPS) to ensure that any data submitted via our online forms is encrypted in transit.

6. Your Rights Under UK GDPR

You have the following rights regarding your personal data:

- **The right to access:** You can request a copy of the personal data we hold about you.
- **The right to rectification:** You can ask us to correct any inaccurate information.
- **The right to erasure:** You can request that we delete your data (the "right to be forgotten").
- **The right to withdraw consent:** If you have filled out a form, you can ask us to stop processing your data at any time.

To exercise any of these rights, please contact the nursery manager. If you are unsatisfied with how we handle your data, you have the right to lodge a complaint with the **Information Commissioner's Office (ICO)** (www.ico.org.uk).

7. Cookies

Our website uses cookies to improve your user experience (for example, keeping track of form inputs or analyzing general site traffic via Google Analytics). You can adjust your browser settings to refuse cookies at any time, though some parts of the website may not function perfectly without them.